

State of Nevada Bureau of Air Pollution Control

Version Date: 4/13/2016

2005016 Actual Production / Emissions Reporting Forms

Description: This record series is used for compliance monitoring, planning for air pollution control and to assess annual fees for permitted sources (See 40 CFR Parts 64 and 70 as well as NRS Chapter 445B and NAC Chapter 445B). They document reports from permittees on actual production activity and emissions of pollutants on a calendar year basis. The files contain: quarterly and annual report forms (Bureau of Air Pollution Control, containing data fields on Unit#, description, type, operating hours, emissions measurement and stack information), notes and related documentation.

Retention: Retain for a period of twenty (20) calendar years from the end of the calendar year to which they pertain.

Disposition: Permanent: Transfer to State Archives

2005066 Facility Permit Files

Description: This record series is used to document facilities that have received permits in accordance with the federal Clean Air Act and Amendments (42 U.S.C. §§ 7401 et seq.), NRS 445B.210 to 445B.300 and NAC 445B.001 to 445B.3497, or applications that were denied or found incomplete. The files may contain: (1) Permit Section (current and copies of previous permits); (2) Correspondence / Application Section (application, application technical review, compliance monitoring reviews, public hearing documentation, related correspondence); (3) Compliance Section (inspection reports, Notice of Alleged Violations, response from permitted source, compliance conference documentation, State Environmental Commission documentation [including appeal hearings, consent degree, decisions, etc.], emissions testing documentation and similar documentation); (4) Excess Emissions forms or written statements (Bureau of Air Pollution Control, containing data on: location of emission, amount, duration, identity of equipment causing the emission, documentation that emission control equipment was functioning and other data as required by NAC 445B.233).

Retention: Retain for a period of twenty (20) calendar years from the end of the calendar year in which the permit expired and was not renewed or was suspended / revoked and not renewed.

Disposition: Permanent: Transfer to State Archives